



**EXECUTIVE ORDER NO. 10**  
**Series of 2024**

**AN ORDER DECLARING THE SUSPENSION OF WORK IN PUBLIC OFFICES  
IN THE CITY OF PANABO**

**WHEREAS**, under Chapter III, Section 455 of the Local Government Code, provides the power of the Local Chief Executive to carry out such measures as may be necessary during and in the aftermath of man-made and natural disasters and calamities;

**WHEREAS**, at 11:00 a.m. of January 31, 2024, the Department of Science and Technology-Mindanao PAGASA Regional Services Division has issued Heavy Rainfall Warning No. 18 with Red Warning Level for Davao del Norte and other provinces in the region due to torrential rains and serious flooding is expected in low-lying areas and landslides in mountainous areas;

**WHEREAS**, the Honorable Governor Edwin I. Jubahib issued Memorandum Order No. 09 dated January 31, 2024, ordering the suspension of classes at all levels in all public and private schools and work in all government offices in the Province of Davao del Norte due to bad weather conditions;

**WHEREAS**, the impact of the Trough of Low Pressure Area (LPA) in the City of Panabo had already caused flooding in low-lying areas in the City of Panabo, thus, the need to prepare for the possible adverse effects of the current extreme weather condition, implement preventive measures and, whenever possible, mitigating the impacts of the same;

**WHEREAS**, the safety of every individual of the City of Panabo is always the paramount interest of the City Government in line with its commitment to protect the lives of its residents;

**NOW THEREFORE**, I, **JOSE E. RELAMPAGOS**, City Mayor of Panabo, by virtue of the powers vested in me by law, do hereby order the following:

**SECTION 1. SUSPENSION OF WORK.** To ensure the well-being of Panaboans against the persistent rainfall and to make the necessary preparations for responding to any potential repercussions affecting the City of Panabo, work in public offices in the City of Panabo is hereby suspended today, January 31, 2024 at 1:00 p.m. onwards, until lifted.

The suspension of operations, activities/work in private offices/establishments is left to the sound discretion of their management.

**SECTION 2. EXCEPTION.** Public offices whose functions involve the delivery of essential/health services, preparedness and response to disasters/calamities and/or the performance of vital services such as but not limited to City Health Office, City Social Welfare and Development Office, City General Services Office, Bureau of Fire and Protection, Philippine National Police including the Maritime, Philippine Coast Guard, Civil Security Unit, Traffic Management Unit and City Disaster Risk Reduction and Management Office (CDRRMO), are mandated to provide emergency assistance and/or vital services in the City of Panabo.

The City Environment and Natural Resources Office and City Mayor's Office-Ancillary Services shall likewise assist in the collection/removal of garbage/debris in canals and waterways that may cause clogging and flooding.

The CMO-Business Permit and Licensing Office and all other offices/agencies involved in the Business One-Stop-Shop shall remain available to cater to all clientele of the City in the renewal of





business permit and licenses, as today is the last day of the extended deadline for the renewal of Business Permit. The Bids and Awards Committee is likewise mandated to observe the principle of "jury-duty" and proceed with the scheduled procurement activities as scheduled today.

In the exigency of service, all personnel of the City Government of Panabo may be required to report for duty as the circumstances may warrant upon orders or directives from the undersigned through the respective head of the department concerned. Prior to returning to their residences, City employees are required to obtain authorization from their department heads to ensure that the operation of their offices is not disrupted.

All Department Heads and members of the City Disaster Risk Reduction and Management Council (CDRRMC) are mandated to secure and maintain communication channels/lines open at all times for any directive/order from the undersigned.

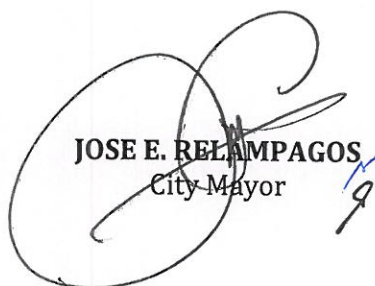
**SECTION 3. BARANGAYS, PUBLIC AND NON-GOVERNMENT ORGANIZATION (NGO) PARTICIPATION.** All barangays of the City of Panabo, public and NGOS are encouraged to engage in and support the City Government of Panabo's efforts to mitigate the effects of the Trough of LPA cleaning their canals/waterways.

Radio communications and rescue groups are encouraged to coordinate with the City Disaster Risk Reduction and Management Office as to their preparation in responding to the urgent call for assistance in rescuing residents and in the reporting of actual situations in barangays.

**SECTION 4. WEATHER MONITORING.** The City Disaster Risk Reduction and Management Office/ Emergency Operation Center is tasked to keep track of the weather updates and advisories from PAGASA and report to the undersigned on its developments and/or subsequent action.

**SECTION 5. EFFECTIVITY.** This Executive Order shall take effect immediately.

Done this 21<sup>st</sup> day of January 2024 in Panabo City, Davao del Norte, Philippines.

  
**JOSE E. RELAMPAGOS**  
City Mayor