



**EXECUTIVE ORDER NO. 14**  
**Series of 2024**

**AN ORDER CREATING THE 23<sup>rd</sup> ARAW NG PANABO EXECUTIVE COMMITTEE  
AND ITS TECHNICAL WORKING GROUP**

**WHEREAS**, Panabo City celebrates its founding anniversary every 31<sup>st</sup> day of March every year as Republic Act 9015 otherwise known as the "*Charter of the City of Panabo*", was ratified through a plebiscite on March 31, 2001;

**WHEREAS**, to ensure the effective planning, coordination, and implementation of all planned activities for the Araw ng Panabo 2024 celebration, the establishment of a governing body is needed;

**WHEREAS**, the creation of the 23<sup>rd</sup> Araw ng Panabo Executive Committee and its Technical Working Group is necessary in order to supervise the progress of all committees tasked with the identified activities, coordinate their efforts, and provide guidance to ensure a successful commemoration of our cityhood;

**NOW THEREFORE, I, JOSE E. RELAMPAGOS**, City Mayor of Panabo, Province of Davao del Norte, by virtue of the power vested in me by law, do hereby order the creation of the 23<sup>rd</sup> Araw ng Panabo Executive Committee and its Technical Working Group, to wit:

**SECTION 1. COMPOSITION.** The composition of the 23<sup>rd</sup> Araw ng Panabo Executive Committee and its Technical Working Group shall be as follows:

**Executive Committee:**

Chairperson: JOSE E. RELAMPAGOS, City Mayor  
Co-Chairperson: JO-ANNE R. CAPUYAN, Executive Assistant III  
Members: PEDRITO A. MISOLE, City Administrator  
ATTY. CHERVIN C. PACULANANG, City Legal Officer  
JOVEN M. SEPE, CPA, City Budget Officer  
LIBERTAD V. REGIS, Acting CCRO  
MICHAEL ANGELO RESUEÑO, City Information Officer

**Technical Working Group:**

ALLAN ROY H. GENCIANOS, OIC City Tourism Promotion Office  
DR. JOHN RAY A. BAUTISTA, Veterinarian III  
CHERELLE B. ESPINOSA, SLEO  
ALVIN YBANEZ, OIC Traffic Management Unit  
JEFFREY PATULOT, OIC Civil Security Unit  
ANALYN F. ENCARNACION, Private Secretary I  
RYAN JAY REQUIDAN, Asst. City Sports Coordinator  
LESTER JOHN BULFANGO, OIC LYDO

**Secretariat:** ALVIN JAY SOLDIA, CMO Staff



**SECTION 2. FUNCTIONS.** The functions of the 23<sup>rd</sup> Araw ng Panabo EXECOM, TWG and its Secretariat are as follows:

The **EXECOM:**

1. Assess and evaluate the activities associated with the 22<sup>nd</sup> Araw ng Panabo.
2. Identify the 23<sup>rd</sup> Araw ng Panabo's component activities.
3. Identify and assign the committees (Chairpersons and members) for each of the identified component activities.
4. Approve the budget for the 23<sup>rd</sup> Araw ng Panabo component activities as proposed by the assigned committees.
5. Address all of the 23<sup>rd</sup> Araw ng Panabo's concerns.
6. Choose/assign a TWG supervisor from among its members to oversee the technical working group (TWG).
7. Perform such other duties and responsibilities related to the 23<sup>rd</sup> Araw ng Panabo.

The **TWG:**

1. Assist the Execom in carrying out its responsibilities.
2. Recommend to the Execom any changes or modifications that are required to improve the activities/programs for the 23<sup>rd</sup> Araw ng Panabo.
3. Provide the necessary assistance to all committees of the 23<sup>rd</sup> Araw ng Panabo component activities.

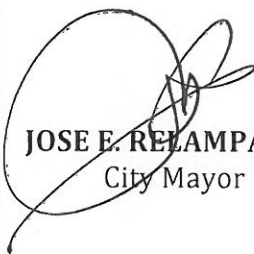
The **Secretariat:**

1. Assist the Execom and its Technical Working Group in all its meetings and activities;
2. Keep all necessary documents and records of the Execom and TWG.
3. Perform any other duties that the Execom and TWG may assign.

**SECTION 3. OPERATIONAL EXPENSES AND FUNDING.** All costs pertaining to the operations of the committee shall be taken from available funds of the city, all subject to the usual government accounting and auditing rules and regulations.

**SECTION 4. EFFECTIVITY.** This order shall take effect immediately upon approval.

Done this 5<sup>th</sup> day of January 2024 at Panabo City, Davao del Norte, Philippines.

  
**JOSE E. RELAMPAGOS**  
City Mayor 