



Republic of the Philippines
Province of Davao del Norte

CITY OF PANABO
OFFICE OF THE CITY MAYOR

*Service to Panaboans
Service to God*

**EXECUTIVE ORDER NO. 160
Series of 2023**

**AN ORDER CREATING THE GeRL ASSESSMENT TEAM TO MONITOR AND EVALUATE
THE GENDER RESPONSIVENESS AND MAINSTREAMING
OF THE CITY GOVERNMENT OF PANABO**

WHEREAS, Republic Act 9710, otherwise known as the Magna Carta of Women, Chapter VI (Institutional Mechanism), Section 36 ordered that all departments, including their attached agencies, offices, bureaus, state universities and colleges, government-owned and controlled corporations, local government units and other government instrumentalities shall adopt gender mainstreaming as a strategy to promote women's human rights and eliminate gender discrimination in their systems, structures, policies, programs, processes and procedures,

WHEREAS, to implement the aforementioned provision, the Department of the Interior and Local Government (DILG), The Philippine Commission on Women (PCW), Department of Budget and Management (DBM), and the National Economic and Development Authority (NEDA) issued Joint Memorandum Circular (JMC) 2016-01, or the "Amendments to PCW-DILG-DBM-NEDA JMC 2013-01: Guidelines on the Localization of the Magna Carta of Women", General Guidelines 3.4 -to enable Local Government Units (LGUs) to institutionalize and systematize gender mainstreaming efforts.

WHEREAS, the Gender-Responsive LGU (GeRL) Assessment is a self-administered tool developed by the Philippine Commission on Women (PCW) with DILG-Local Government Academy (DILG-LGA) aimed to provide LGUs with a concrete picture of the gaps and development areas in mainstreaming GAD at the local level.

WHEREAS, the enhanced GeRL Assessment Tool measures the level of gender responsiveness of an LGU as an organization, and in the delivery of its basic services and facilities.

WHEREAS, there is a need to create the said GeRL Assessment Team to align with the LGUs multi-level priorities and recognizes the different realities, capacities and limitations that the city faces as interventions for policies, programs and structures in relation to gender mainstreaming.

NOW, THEREFORE, I, JOSE E. RELAMPAGOS, Mayor of the City of Panabo, by virtue of the powers vested in me by law, do hereby order the following:

SECTION I. CREATION OF GeRL ASSESSMENT TEAM. The GeRL Assessment Team is hereby created and shall be composed by the following:

Chairperson: **HON. JOSE E. RELAMPAGOS**
City Mayor

Co-Chairperson: **YOLANDA BALANA, MPA**
City Local Government Operation Officer

LIBERTAD V. REGIS, MPA
Acting CGDH-CCSRO/GFPS-TWG Chairperson



Members:

RECHELE N. ALBERCA

PDO I- City Planning and Development Office

BRENDA A. SAUPING, MPA

CGADH- City Administration Office

RHEA MAE A. PARCIA

SWO I-City Social Welfare and Development Office

LORELIE R. ORIOL

PPO III- City Health Office

CIELITO N. MANIO, ENP

Acting CGADH- City Human Resources Management Office

LAARNI PALMA GIL

AO IV- City Budget Office

ENGR. RHEA L. GERALDO

AGRI-II- City Agriculture Office

GERALDIN CABANG

EMS II, City Environment and Natural Resources office

ENGR. JOANNE MAZO

CGADH- City Engineering Office

NOVAHLEEN I. PALICTE

LDRRMO III-City Disaster Risk and Rescue Management Office

PSSG. JOVELYN E. UNGAB

WCPD- Philippine National Police

AILEEN B. ANOUEVO

GAD Coordinator-Department of Education

RAJED BAUTISTA

IT-City Administration Office

MICHAEL ANGELO RESUENO

IO III- CMO-CIO

CHERRY MAE AVENIR

City Vice Mayor's Office

GLOFE A. LASTIMOSO

AO III- Sangguniang Panlungsod

Secretariat:

RHEVA V. CORONEL

GAD Staff- CMO-GAD

DIANE L. LAMINTAC

Planning Officer I -CMO-GAD

SECTION II. DUTIES AND RESPONSIBILITIES. The GeRL Assessment Team and its Secretariat shall have the following duties and responsibilities:

GeRL Assessment Team:

1. Directs and facilitates the process of administering the GeRL Assessment Tool.
2. Guide the respondents in discussing each indicator of the tool.
3. Draws up conclusions and consensus on the rating based on supporting documents.
4. Ensures participation of different offices and individuals by coordinating the schedule and venue of the assessments
5. Prepare, gather and identify the GAD-related documents as reference materials in administering the GeRL Assessment Tool to measures the level of GAD mainstreaming efforts and practices and to achieve gender-responsive local governance.
6. Conduct ocular inspections and meet with concerned department heads and offices for feedbacking on the gender-responsiveness of the facility, as well as the system and programs conducted by the office.
7. Discuss with the proper authorities, offices and/or committees concerning on the outcome of the evaluation and come up with recommended actions with regards to gender-mainstreaming particularly in the offices
8. Facilitate and provide necessary technical assistance in the implementation of the aforesaid Memorandum Circular.

Secretariat:

1. Documents the highlights of the assessment and responsible for data banking of the means of verifications in reference used in the tool.
2. Ensures the accuracy and completeness of the information provided by the Assessment Team.
3. Prepares and consolidate GeRL Assessment Evaluation and Means of Verification for proper reporting to the Executive and Legislative Bodies.
4. Provide coordination services to the GeRL Assessment Team during meetings, forums and other related activities.
5. Assist the Assessment Team in conducting ocular inspection as well as in the performance of their duties and responsibilities.

SECTION III. OPERATIONAL EXPENSES AND FUNDING. All costs pertaining to the operations and activities of the Team shall be taken from the available funds and resources of the City, all subject to the usual government accounting and auditing rules and regulations.

SECTION IV. SEPARABILITY CLAUSE. Should any part or provision of this order be held invalid or unconstitutional, the other provisions not affected thereby shall remain in full force and effect.

SECTION V. EFFECTIVITY. This order shall take effect immediately upon signing hereof.

Done this 8th day of February, 2023 in the City of Panabo, Davao del Norte


JOSE E. RELAMPAGOS
City Mayor