



**EXECUTIVE ORDER NO. 191
Series of 2023**

**AN ORDER CREATING THE LOCAL ROAD MANAGEMENT TEAM (LRMT) AND
TASK FORCE ON THE INVENTORY OF LOCAL ROADS OF THE CITY OF PANABO**

WHEREAS, Section 17 (a) and Section 17 (b) (3) (vii) of Republic Act 7160 or the Local Government Code (LGC) of 1991 mandates the Local Government Units (LGUs) to provide basic services and facilities, including infrastructure facilities such as roads and bridges;

WHEREAS, the Department of the Interior of Local Government (DILG) adopted the Local Road Performance Management Manual and use the Local Road Management Performance Assessment Tool (LRMPAT);

WHEREAS, the DILG calls for the conduct of assessment and validation using the LRMPAT in all Local Government Unit (LGUs);

WHEREAS, the Local Road Management Performance Assessment Tool (LRMPAT) is a diagnostic tool that determines the strengths and areas for development in Local Road Management (LRM) and assessment results can be used to formulate capacity development strategies on the identified areas for development;

WHEREAS, the Manual on the New Governance Accounting System for the Local Government Units recognized public infrastructure that includes roads in the Registry of Public Infrastructure, whose disclosure should be found in the Notes Financial Statement;

WHEREAS, the Philippine Public Sector Accounting Standards (PPSAS) requires that infrastructure assets, which include road networks, should be taken up as Property, Plant and Equipment (PPE);

WHEREAS, the Commission on Audit (COA) issued Audit Circular No. 2015-008 which provides the Accounting and Reporting Guidelines on the Local Roads Asset Management System to ensure that all roads are properly valued and recorded, and also the transitory provisions for the transfer of the local roads accounts from the Registry of Public Infrastructures to the books of accounts of the LGU responsible for the management of these roads;

WHEREAS, there is a need to create a LRM Team to facilitate the annual assessment and validation of local roads and a Task Force for the inventory of roads in the City of Panabo;

NOW, THEREFORE, I, JOSE E. RELAMPAGOS, City Mayor of the City Government of Panabo, by virtue of the power vested in me by law, do hereby order:

SECTION 1. OBJECTIVES OF THE LRMT. The LRMT shall spearhead the implementation of activities of the assessment and validation to attain the following, wit:

- a. A state of sustainable local road management;
- b. A transparent and accountable public financial management system;
- c. A fully functional internal control system;



- d. A transparent procurement process that complies with all laws and regulations of the Government of the Philippines.

SECTION 2. LOCAL ROAD MANAGEMENT TEAM (LRMT). The LRMT of Panabo City is hereby established to be composed of the following:

Chairperson : **JOSE E. RELAMPAGOS**
Mayor

Co-Chairperson : **PEDRITO A. MISOLES**
City Administrator

Vice-Chairperson : **ENGR. BERNARDO C. RABANOZ JR.**
City Engineer

Member : **YOLANDA BALANA, CLGOO VII**
DILG-Panabo

HON. DIZON P. NAMUAG
SP Member
Committee on Public Works & Infrastructure Committee

ENGR. FELIX JONASES SENAJON
Acting City Planning & Development Coordinator

JOVEN M. SEPE, CPA, MPA
City Budget Officer

MYLENE HERMOSURA, CPA, MPA
City Accountant

KIRK SAMILLANO
City Treasurer

NANCY LLANA, MPA, REA
City Assessor

JAN MARI G. CAFE
City Human Resources Management Officer

DR. SAMUEL N. ANAY
City Agriculturist

DR. JOSEPH RAYMUND A. SUMABAL
Acting City Environment & Natural Resources Officer

MADERA M. BAUTIUSTA
City General Services Officer

ATTY. CHERVIN C. PACULANANG
City Legal Officer/BAC Chairperson

DR. ERANIE L. PANGILINAN
Acting City Health Officer

CHARIENA JOY G. LAQUIN
City Social Welfare & Development Officer

Federation of Citizen Crime Watch-Special Task Force
CSO/PO Representative

SECTION 3. FUNCTIONS OF THE LRMT. The LRMT shall perform the following functions:

1. Provide strategic direction as well as technical and operational guidance on the implementation of local road projects as identified in the approved Local Road Network Development Plan (LRNDP);
2. Monitor and Evaluate progress and status of project implementation to include road works and related activities to ensure the highest quality standards of outputs;
3. Update the LRNDP, as necessary as possible, in consultation with the public and private stakeholder;
4. Prepare periodic report to the City Mayor, City Development and Council and other concerned agencies on the progress and status of project implementation;
5. Serve as the facilitator and coordinate in the implementation of nationally funded local road project in the Province;
6. Conduct assessment, plan formulation, and participate in training, workshops, and conferences on local road management and public financial management;
7. Coordinate with concerned agencies and organizations in support of local road projects activities;
8. Prepare and implement environmental management plans for road projects following the established social and environmental guidelines for road construction and maintenance and monitor compliance to such plans; and
9. Perform such other functions mandated by laws, rules and regulations, and other related issuances.

SECTION 4. FORMULATION OF THE LOCAL ROAD ASSET MANAGEMENT PLAN. The City Planning and Development Office shall lead the formulation of the City's Local Road Asset Management Plan.

SECTION 5. SECRETARIAT FOR THE LRMT. The City Planning and Development Office through its Monitoring and Evaluation shall serve as the Secretariat with the following functions:

1. Compile all accumulated information, data and materials related to LRMT;
2. Arrange/coordinate meetings of the LRMT and record all proceedings and discussions that arise in the meeting;
3. Submit the final, report to the Chairperson and furnish the LRMT member with the report; and
4. Furnish the City Mayor and concerned government agencies copies of the above documents, as necessary.

SECTION 6. TASK FORCE FOR THE INVENTORY OF LOCAL ROADS. The Task Force for the Inventory of Local Roads in the City of Panabo is hereby created which shall be composed of the following:

TWG Head : ENGR. RANDEL B. PANAYANGAN
CGADH I, City General Services Office

Members : JOANNA CHERYLL S. SILAGAN
 AO V (Management & Audit Analyst III)
 Internal Audit Section, City Administrator's Office

RAHMA RANAIN-ACMAD
 CGADH I, City Accounting Office

ENGR. JOAN LAURON
 CGADH I, City Engineering Office

MELANIE O. SIOSON
 CGADH I, City Budget Office

LOVENA A. ADLAWAN
 CGADH I, City Planning & Development Office

JESSIE V. LORIN
 PEO II, City Planning & Development Office

MOLINA B. LINTANGI
 AO V, City Assessor's Office

ATTY. JUNE ERIC YLANAN
 CGADH I, City Legal Office

CIELITO N. MIANO
 Acting CGADH I, City Human Resource Mgt. Office

ALVIN C. YBANEZ
 Officer-in-Charge
 Traffic Management Office, City Mayor's Office

SECTION 7. DUTIES AND RESPONSIBILITIES OF THE TASK FORCE. The Task Force performs the following duties and responsibilities, to wit:

1. Conduct an inventory of all identified local roads funded by the City Government;
2. Determine the reckoning year for the determination of the identified local roads cost and value to be included as part of the Infrastructure Assets pursuant to be guidelines set by the Commission on Audit (COA);
3. Establish and follow the standard accounting policies and procedures pertaining to the costs of roads to be recognized as an asset such as , but not limited to the following components, namely: road lot, pavement, walkway and drainage canal among others;
4. The City Accounting Office shall prepare the Journal Voucher to record the beginning balance of the local road network and its components in the general ledger and the Local Road Network Ledger Card; support the Journal Voucher with Registry of Public Infrastructure for Roads; prepare a working paper on the distribution of costs for road components; and working paper on the determination of the depreciated replacement cost for road components with no available cost per registry, keep and maintain subsidiary records for road components for every road network; and prepare a lapsing schedule for the computation of the depreciation for each component at the end of the year;

5. The City General Services Office shall keep and maintain a Local Road Inventory and Road map; keep a complete Local Road Network Card for all roads and its components;
6. The City Engineering Office shall provide the City Accounting Office and the City General Services Office with the complete description and cost segregation of road components for road projects;
7. The City Planning and Development Office shall secure copies of the reports from the City Engineering Office and other offices concerned to be uploaded in the GIS for the local roads for transparency and accessibility of the latest information and updated the Local Road Network complication;
8. The City Assessor's Office shall assist to ensure that all local roads included in the inventory are supported with proper real property documentation in favor of the City Government in order to deter legal complications;
9. The City Budget Office shall provide all the needed information on matters of funding sources of all local roads from the time it was constructed or established by the City Government;
10. The City Legal Office shall render timely and accurate review and legal advice as to the proper order and legality of all information and documents received by the Task Force;
11. The Internal Auditor shall evaluate control processes employed in the conduct of road-related inventory and transactions; and
12. Ensure compliance with the COA Audit Circular No. 2015-008 and other pertinent DILG issuances on road inventory.

SECTION 8. SECRETARIAT FOR THE TASK FORCE. The Secretariat shall be charged with the administrative and logistics affairs of the TF. The Secretariat shall be comprised of the Inventory Section of the City General Services Office through its section head, who shall serve as the Head Secretariat of the Task Force to be augmented by a representative from CPDO and the City Engineering Office, viz:

Head Secretariat	:	ANNIE FE A. BATILONG AO V, CGSO
Members	:	KRISTINE JANE A. AGUIRRE Planning Officer I, CPDO GRACE JOY G. BITOS Engineer III, CEO

SECTION 9. MEETINGS. The LRMT shall meet every first (1st) Tuesday of the month and the Chairperson may call for special meetings when the need arises.

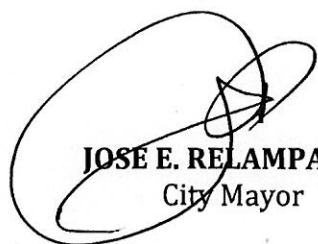
The Task Force shall likewise meet regularly upon the call of the Task Force Head. They shall set a timeframe designating a schedule for the conduct of physical road inventory, reconciliation of records, and if required, the submission of reports to COA/DILG.

SECTION 10. OPERATIONAL EXPENSES AND FUNDING. All costs pertaining to the operations and activities of the LRMT and the TF shall be charged against available funds and resources of the City, all subject to the usual government accounting and auditing rules and regulations.

SECTION 11. SEPARABILITY. Should any part or provision of this order be held invalid or unconstitutional, the other provisions not affected thereby shall remain in full force and effect.

SECTION 12. EFFECTIVITY. This Order shall take effect immediately upon signing hereof.

Done this 12th day of April 2023 at Panabo City, Davao del Norte, Philippines.


JOSE E. RELAMPAGOS.
City Mayor