



**EXECUTIVE ORDER NO. 195
SERIES OF 2023**

**AN ORDER RECONSTITUTING THE FAMILY DEVELOPMENT SESSION (FDS) TEAM
IN THE CITY OF PANABO**

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the General Welfare Clause, directs local government units to exercise powers expressly granted, necessary, appropriate, or incidental for efficient and effective governance, and those which are essential to the promotion of the public welfare;

WHEREAS, Section 3 of Republic Act No. 11310, identifies the Pantawid Pamilyang Pilipino Program (4Ps) as the national poverty reduction strategy and a human capital investment program that entails the provision of conditional cash transfer (CCT) to poor households to improve the health, nutrition and education of such individuals and families;

WHEREAS, the Department of Social Welfare and Development (DSWD) issued Memorandum Circular No. 22, Series of 2018 stipulating the enhanced guidelines on the implementation of the Family Development Sessions (FDS) of the Pantawid Pamilyang Pilipino Program (4Ps);

WHEREAS, the FDS is identified to be an important intervention in the 4Ps and is considered as one of the unique program features of DSWD since it is a value-oriented component of Pantawid Pamilya intended to promote and inculcate positive change in the beneficiaries' outlook in life amidst their present circumstances;

WHEREAS, the conduct of FDS monthly sessions aims to strengthen the capacities of Pantawid Pamilya beneficiaries, particularly the parents/grantees, to a) become more responsive to the health and nutrition, education, economic and psychosocial needs of their family, b) instill moral and spiritual and positive family values and c) impress upon them the environmental awareness, disaster preparedness and importance of civic engagement;

WHEREAS, Section XI (d) of DSWD MC No. 22, S. 2018 ordered the creation of the FDS Team, a body at the city/municipal level which is composed of the workers of DSWD's core social protection programs and representatives from the national government agencies, local government units, and civil society organizations trained and other stakeholders who are involved in conducting the FDS of Pantawid Pamilya including the Parent Leaders;

WHEREAS, there is a need to reconstitute the FDS Team in view of the new term of the City Mayor and other personnel movements;

NOW THEREFORE, I, JOSE E. RELAMPAGOS, Mayor of the City of Panabo, by virtue of the powers vested in my office, do hereby declare and order the reconstitution of the Family Development Session (FDS) Team in the City of Panabo;

SECTION 1. COMPOSITION. The Family Development Session (FDS) Team shall be comprised of the following:



Chairman:

JOSE E. RELAMPAGOS
City Mayor

Co-Chairperson:

Members:

CHAREINA JOY G. LACUIN
CGDH I, CSWDO

HON. CONRAD THEODORE A. MATUTINO
ABC President

HON. RODRIGO AMBASAN
IP Mandatory Representative
City Tribal Office

HON. DANICA LYKA CARISMA
SK President

PMAJ ADELON M CAACBAY
Chief of Police, PNP

DR. REYNANTE A. SOLITARIO
Schools Division Superintendent, DepEd

SINSP JANETH B. MAPESOS
City Fire Marshall, BFP Panabo City

PROSPER D. DAJALOS
LDRRMO IV, CDRRMO

DR. ERANIE L. PANGILINAN
CGADH I, Acting City Health Officer

JOSIE MARY G. RELAMPAGOS
City Moral Recovery Program Coordinator

DR. SAMUEL N. ANAY
City Agriculturist, CAGRO

LIBERTAD V. REGIS, MPA
Acting CGDH / OIC GAD Office

CHERELLE B. ESPINOSA
SLEO, PESO Manager

MICHAEL ANGELO H. RESUENO
City Information Officer

LORELIE R. ORIOL
Population Program Officer III

LOVELLA Y. FONTANILLA
Nutritionist-Dietitian III, City Nutrition Office

Alternate Members

EAJEAN JOY PRINCESS NICOLAS-CEPADA
AO IV

The members shall elect from among themselves the Co-Chairperson of the Team.

MELVINA A. DOMINGO, RSW
SWO III

VANESSA MATUTINO
SP Private Secretary

JOHN LESTER AMBASAN
PS I

R-JAY ROSLINDA
Admin. Aide I

JOVELYN E UNGAB
Police Staff Sergeant / WCPD Investigator

ERNA O. LUMANDONG
Education Program Specialist II

SFO3 SARAH KAY S. TIGAS

NOVAHLEEN ITANG-PALICTE
LDRRMO III

LORELIE R. ORIOL
Population Program Officer III

JANICA LEE D. BALAGOT
LYDO Staff

LANIE G. ALBERT
Aqua Tech II

RHEVA CORONEL
PDO II

KEIR JAY S. BALINGAN
LEO-I

GENEVIEVE ROSE R. ALFORQUE
Administrative Aide IV

ELEGIEN M. BASAN
Nutritionist-Dietitian I

ROMEO L. CASTAÑAGA, CESO V
Provincial Director, DTI

MICHAEL BUMAYA
Senior Business Counselor

JOY M. SORROSA, PhD
College President, DNSC

KADELLE D. PIDOR, PhD
School Administrator, ACES PCI

JEANETTE L. AMPOG
Executive Director, Talikala Inc.

CARINA T. SAJONIA
Project Officer

SECTION 2. DUTIES AND RESPONSIBILITIES. The FDS Team shall have the following functions, duties and responsibilities, to wit:

1. Facilitate or serve as resource persons on various topics on the schedule set by the City Government's 4Ps Action Team Leader;
2. Conduct an information drive on the implementation of social services, health and education services, agricultural services, infrastructure projects and various frontline services undertaken by the LGU;
3. Help campaign on the backyard/home gardening program in beneficiary households as identified by the 4Ps team;
4. Discuss concepts and topics on disaster risk reduction and management (DRRM) and all related issues;
5. Provide inputs on responsible parenting, health care, family planning, laws involving women and children, proper nutrition, family budgeting and financial management;
6. Conduct information, education, and communication (IEC) drives on solid waste management programs;
7. Conduct FDS at least once a month in every barangay, or as often as may be determined by the Action Team;
8. Plan and monitor FDS in various barangays;
9. Conduct quarterly meeting(s) or convene the team as the need arises;
10. Perform other duties and responsibilities as it may deem necessary and/or as delegated by the Local Chief Executive

SECTION 3. SECRETARIAT. There is hereby created a secretariat, which shall be composed of personnel coming from the City Social Welfare and Development Office (CSWDO). The secretariat shall document proceedings during all official meetings, deliberations, conventions, and gatherings. Such secretariat is also required to keep an orderly copy of all minutes, resolutions and/or proclamations made by the FDS Team, whether in physical or electronic forms.

SECTION 4. MEETINGS and QUORUM. The Chairperson or in his absence, the Co-Chairperson, shall preside at the meetings of the Team.

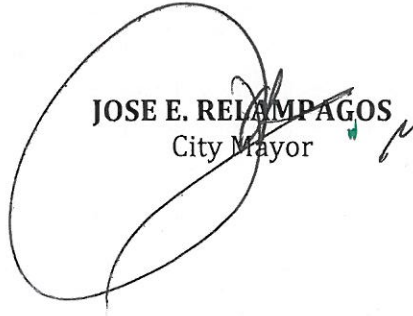
The presence of at least a majority of its members and/or the authorized representatives shall constitute a quorum and the affirmative vote of the majority of its members and/or the authorized representatives present in a meeting shall be necessary for the Team to exercise its powers and functions.

SECTION 5. REPEALING CLAUSE. Orders, issuances, and memoranda issued which are inconsistent herewith are hereby repealed or modified accordingly.

SECTION 6. SEPARABILITY CLAUSE. If any provision or portion hereof is declared invalid or unconstitutional by a competent authority or by any court of law, the remainder of this order not otherwise affected shall remain in full force and effect.

SECTION 7. EFFECTIVITY. This Executive Order shall take effect immediately upon approval thereof.

Issued this 20th day of April, 2023 at Panabo City, Davao del Norte, Philippines.


JOSE E. RELAMPAGOS
City Mayor