



**EXECUTIVE ORDER NO. 198  
Series of 2023**

**AN ORDER RECONSTITUTING THE INTERIM COMMITTEE FOR THE ESTABLISHMENT OF  
THE PANABO CITY COLLEGE AND DESIGNATING ITS ALTERNATE MEMBERS**

**WHEREAS**, the Philippine Constitution of 1987 states that, *"The state shall protect and promote the right of all citizens to quality education at all levels and shall take steps to make such education accessible to all"*;

**WHEREAS**, Republic Act 7160, otherwise known as the Local Government Code of 1991, authorizes the Local Government Unit, through the Sangguniang Panlungsod to establish and provide for the operation of vocational and technical schools and similar post-secondary institutions and fix and collect reasonable tuition fees and other school charges in educational institutions supported by the local government, subject to the availability of funds and to existing laws, rules, regulations;

**WHEREAS**, Republic Act No. 7722, otherwise known as the *"Higher Education Act of 1994"*, created the Commission on Higher Education (CHED) as the key agency mandated with promoting relevant and quality higher education, ensuring access to quality higher education, and guaranteeing and protecting academic freedom for continuing intellectual growth, advancement of learning and research, development of responsible and effective leadership, education of high level professionals, and enrichment of historical and cultural heritages;

**WHEREAS**, Republic Act No. 10931, otherwise known as the *"Universal Access to Quality Tertiary Education Act"*, mandates free higher education to eligible students in all public higher education institutions and CHED-recognized local universities and colleges;

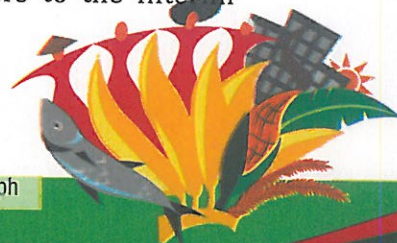
**WHEREAS**, the City Government of Panabo recognizes the vital role of youth in our society and the need to support them in their full potential; thus, the City envisions establishing a local college to make education accessible to all, particularly to the City's underprivileged students;

**WHEREAS**, CHED Memorandum Order (CMO) No. 04, Series of 2007, promulgated the Implementing Rules and Regulations of CMO No. 32, Series of 2006, entitled *"Policies, Standards and Guidelines on the Establishment and Operation of Local Colleges and Universities (LCUs)"*, the policies, standards and guidelines shall govern the establishment of LCUs by local government units;

**WHEREAS**, Executive Order No. 118, series of 2022, was promulgated to identify the Interim Committee Members for the Establishment of the Panabo City College and lay down the necessary steps that must be undertaken to comply with the requisites for the establishment and operation of the Panabo City College;

**WHEREAS**, in view of personnel movements and the various engagements of the Interim Committee Members, there is a need to designate certain officials and/or employees who will serve as Alternate Members;

**NOW THEREFORE I, JOSE E. RELAMPAGOS**, by virtue of the powers vested in me by law, do hereby order the reconstitution and designation of Alternate Members to the Interim Committee for the Establishment of the Panabo City College;



**SECTION 1. COMPOSITION.** The Interim Committee is hereby reconstituted and shall be composed of the following:

- Chairperson: **BRENDA A. SAUPING, MPA**  
CGADH I, CADO
- Members **HON. CHRISTIAN LEANDER M. DUJALI**  
SP Member  
Chairperson, Committee on Education and Culture
- JOVEN M. SEPE, CPA, MBA**  
CGDH I, CBO
- JAN MARI G. CAFE, MBA**  
CGDH I, CHRMO
- ATTY. CHERVIN C. PACULANANG**  
CGDH I, CLO
- MYLENE M. HERMOSORA, CPA**  
CGDH I, CAO
- ENGR. FELIX JONASES P. SENAJON, ENP, MEP-ENVI**  
CGDH I (Acting CPDC), CPDO
- JO-ANNE G. RELAMPAGOS-CAPUYAN**  
Executive Assistant III, CMO
- LIBERTAD V. REGIS, MPA**  
Acting CGADH I, CCRO
- ENGR. JOANNE L. MAZO**  
CGADH I, CEO
- CHERRIELOU L. BAGA, CPA**  
CGADH I, CTO
- CHERELLE B. ESPINOSA, MBA**  
Sr. Labor and Employment Officer, CADO-PESO
- MICHAEL ANGELO A. RESUEÑO, MPA**  
Information Officer III/OIC City Librarian, CMO
- DR. JINKY B. FIRMAN, CESO VI**  
OIC – Schools Division Superintendent, DepEd Panabo City
- Secretariat: **JENEFER D. DELLOMES**  
Administrative Officer II (MAA I), CADO-IAS

**SECTION 2. FUNCTIONS AND RESPONSIBILITIES.** The Members of the Interim Committee shall perform the following responsibilities:

1. Ensure that the guiding principles as prescribed under CHED Memorandum Order No. 32, Series of 2006, its IRR, and other relevant national government issuances, circulars, and memoranda are faithfully observed;
2. Conduct a study attesting to the viability, feasibility, and/or sustainability of the planned City College;

3. Draft, develop, review, promulgate, and/or evaluate stakeholders all City College plans/reports for the reference of the City Mayor and other stakeholders;
4. Submit requirements for review and notation of the CHED Central or Regional Field Office, as the case may be;
5. Engage in exploratory tours and knowledge-sharing activities to solicit valuable inputs;
6. Undertake all other relevant actions leading to the establishment and operation of the City College; and
7. Perform other functions as may be necessary for the fulfillment of its objectives.

**SECTION 3. ALTERNATE MEMBERS.** To prevent disruption of proceedings and official committee meetings, the members of the committee shall be given the discretion to designate an Alternate Member under his/her office who will attend such official meetings, provided that this discretion shall be exercised sparingly and only when the Committee Member cannot attend due to an abrupt directive or equally-important engagement that requires preferential attention. Furthermore, the Alternate Member shall be a permanent employee and must at least occupy a position equivalent to Administrative Officer or higher. When designated, the Alternate Member must attend official meetings and shall possess the privilege to vote on behalf of the Committee Member.

In all cases, only one (1) official Alternate Member shall be designated via a written and signed order for the purposes of attending committee meetings/gatherings. Random and irregular assignments of Alternate Members shall be strictly prohibited.

**SECTION 4. MEETINGS.** The Committee shall convene at the instance of the Interim Committee Chairperson. In the absence of the Chairperson, the Committee Members shall decide among themselves who will preside over the proceedings. The Committee shall be barred from carrying out any official action unless there is a quorum and unless a majority vote of all Members (or Representatives) present is obtained.

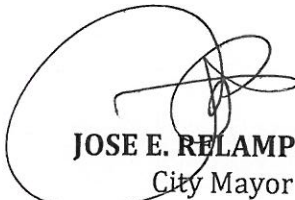
**SECTION 5. OPERATIONAL EXPENSES AND FUNDING.** All costs pertaining to the operations and activities of the committee in view of the establishment of the Panabo City College shall be taken from the available funds and resources of the City, subject to the usual government accounting procedures and auditing regulations.

**SECTION 6. SEPARABILITY CLAUSE.** If any provision of this Executive Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

**SECTION 7. REPEALING CLAUSE.** All previous issuances that are inconsistent or in conflict with the provisions of this Executive Order shall be deemed superseded and/or repealed.

**SECTION 8. EFFECTIVITY.** This order shall take effect immediately upon signing hereof.

Issued this 4<sup>th</sup> day of May 2023 at Panabo City, Davao del Norte, Philippines.

  
**JOSE E. RELAMPAGOS**  
City Mayor