



**EXECUTIVE ORDER NO. 222
SERIES 2023**

**AN ORDER UPDATING THE COMPOSITION AND FUNCTIONS OF
THE PANABO CITY ANTI-DRUG ABUSE COUNCIL (CADAC)**

WHEREAS, it is the policy of the State to serve, protect and promote the general welfare of the people;

WHEREAS, the enactment of Republic Act 7160 otherwise known as the Local Government Code of 1991, empowers the Local Government Units to pursue undertakings in consonance with the above stated constitutional mandate, which includes protection from drug addiction and substance abuse, which have contributed greatly to the incidence of heinous crimes. The problem on illegal drugs has to be addressed much more effectively to help ensure community peace and harmony;

WHEREAS, Section 16 of the Local Government Code of 1991 provides that local government units shall pursue undertakings to improve public morals and maintain peace order, among other equally significant concerns;

WHEREAS, the City Anti-Drug Abuse Council was created in consonance with DILG Memorandum Circular No. 98-227 dated December 2, 1998, as amended by DILG MC 2001-90 which mandates the organization of Anti-Drug Abuse Council at all level purposely to carry out the program of action to minimize if not eradicate the proliferation of illegal drugs;

WHEREAS, the Department of the Interior and Local Government (DILG) and Dangerous Drugs Board (DDB) through its Joint Memorandum Circular No. 2018-1 dated May 21, 2018, introduced the implementing guidelines on the functionality and effectiveness of local anti-drug abuse council in all provinces, cities, municipalities and barangays;

WHEREAS, the DILG issued Memorandum Circular No. 2023-008 which amends the DILG Memorandum Circular No. 2018-125 on the implementation of community-based drug rehabilitation programs (CBDRP);

WHEREAS, under the CBDRP, the LGUs through the CADAC shall serve as lead implementers to address illegal drug use, consequently, the Council has been given additional roles and responsibilities;

NOW THEREFORE, I, JOSE E. RELAMPAGOS, City Mayor of Panabo City, Davao del Norte, by virtue of the powers vested in me by law, do hereby reconstitute the City Anti-Drug Abuse Council and order the following:

SECTION 1. COMPOSITION. The composition of the City Anti-Drug Abuse Council (CADAC) shall be as follows:

Chairperson	:	JOSE E. RELAMPAGOS City Mayor
Vice Chairperson	:	PMAJ JUN A BAUTISTA OIC Chief of Police, PNP
Members	:	YOLANDA A. BALANA CLGOO, DILG Panabo

HON. CONRAD THEODORE A. MATUTINO
SP Member, Chairperson-Committee on Peace and Order



HON. GEMMA B BETONIO

Executive Judge, RTC

ATTY. JENNIFER NAMOC-YASOL

City Prosecutor

JINKY B. FIRMAN, PhD

Schools Division Superintendent, DepEd

MARIBEL S. CAGUIMBAGA

Chief Parole and Probation Officer

ATTY. CHERVIN C. PACULANANG

City Legal Officer

CHAREINA JOY G. LACUIN

CSWD Officer

DR. ERANIE PANGILINAN

Acting City Health Officer

MICHAEL ANGELO I. RESUEÑO

City Information Officer

ROQUEOS L. CIMA FRANCA

Administrative Officer V

ARLENE E. RUEDAS

CEO, Panabo Multi-Purpose Cooperative
NGO representative

ANSELMO R. COLE, JR.

Chairperson, Beneficiaries Agrarian Reform in Checkered
Multi-Purpose Coop., *NGO representative*

PASTOR GIL GEPOLAN

Panabo Evangelical Ministries Association
Religious Sector Representative

SECTION 2. ROLES AND RESPONSIBILITIES. The City Anti-Drug Abuse Council shall perform the following roles and responsibilities:

- a. The CADAC Chairman, shall attest the certification declaring the “drug-cleared” status of an affected barangay, certified by the Local Chief of Police and validated by the PDEA Regional Director;
- b. Monitor the Barangay Anti-Drug Abuse Council (BADAC) and BADAC Auxiliary Team (BAT’s) names, address and other significant details, copy furnished the DILG Field Office;
- c. Receive the consolidated information report from BADAC Chair;
- d. Review the consolidated reports of cluster leaders for final consolidation and submission to PDEA;
- e. Maintain list of endorsement or referral of Barangay Duty Officer as to who are drug dependents for screening using the Alcohol, Smoking and Substance Involvement Screening Test (ASSIST);
- f. Establish one-stop-shop facilities where assessment, interview, counselling, referral, and/or processing of applications for petitions for confinement of drug dependents and Persons

Who Use Drugs (PWUD) who surrendered for treatment and rehabilitation and other allied processes may be undertaken;

- g. Designate a focal person who shall ensure the compliance and enforcement of DDB Regulations on Voluntary Surrender of Drug Users and Dependents and shall coordinate with the appropriate service provider to assure compliance with the prescribed intervention;
- h. Ensure that PWUDs who surrendered shall undergo screening in order to determine the level of risk and/or co-morbidities and refer them to the appropriate intervention;
- i. Designate certain personnel as the representatives to the DDB who shall cause the processing and filing of petitions for confinement of drug dependents and PWUD who surrendered for treatment and rehabilitation before the Regional Trial Courts pursuant to Sections 54 and 61 of RA 9165;
- j. Organize the CADAC Drug Reformation Committee and adopt the Program of Instructions for Drug Reformation Program;
- k. Provide for the Community-Based Rehabilitation Program;
- l. Conduct advocacy and/or preventive education seminars, symposiums, giving emphasis to the role of parents and children in the anti-drug campaign, ill-effects of drugs, and consequences of drug abuse. This includes the conduct of lectures on the proper procedures on rehabilitation of drug dependents and PWUD who surrendered pursuant to RA 9165 and pertinent DDB Regulations counseling program for families with drug dependents and PWUD who surrendered to cope up with the trauma. Resource speakers shall come from the member offices of CADAC, PNP and PDEA;
- m. Assist the BADAC through the conduct of trainings/seminars and in the implementation of anti-drug abuse-related programs and activities particularly in the preparation of Barangay Anti-Drug Plan of Action (BADPA); and
- n. Implement a community-based drug rehabilitation program.
- o. Assist the surrenderer from screening to reintegration through the CBDRP Focal Person.
- p. Refer surrenderers to proper personnel for screening, verification and drug dependency examination.
- q. Create a multi-disciplinary team in-charge of determining the interventions to be given to the client.
- r. Monitor and report the number of surrenderers that underwent screening.
- s. Monitor and report the number of clients availing the interventions under community-based drug rehabilitation.
- t. Monitor and report the number of clients who graduated from community-based drug rehabilitation programs.
- u. Monitor and report the number of clients who have not completed the program and enjoin them to submit themselves for further interventions.
- v. Document all processes and interventions given to the clients.
- w. Gather and verify all data on community-based drug rehabilitation programs from BADACs.
- x. Keep a repository of data on the clients and interventions provided, including the individual treatment cards and a copy of the certificate of completion.

- y. Consolidate and submit a quarterly report to PADAC copy furnished the City City/Municipal Local Government Operations Officer.
- z. Perform other related responsibilities that may be assigned by competent authorities.

SECTION 3. FOCAL PERSONS. Ms. **CHAREINA JOY G. LACUIN**, CGDH I, City Social Welfare and Development Officer and **DR. ERANIE PANGILINAN**, CGADH I, Acting City Health Officer, are hereby designated as the Focal Persons of the Anti-Drug Abuse Council Reporting System (ADAC-RS) and shall perform the roles and responsibilities stated under JMC No. 2018-01.

SECTION 4. DESIGNATION OF ACTION OFFICER AND DATA PROTECTION OFFICER (DPO). **ROQUEOS L. CIMA FRANCA**, Administrative Officer V of the City Mayor's Office-Public Order and Safety Section, is hereby designated as the CADAC Action Officer and Data Protection Officer for Anti-Drug Abuse concerns.

The DPO shall perform other related functions in accordance with the Data Privacy Act of 2012.

SECTION 5. SECRETARIAT. Personnel from the CMO-POSS shall be designated as Secretariat to the CADAC and shall, a) collate all reports and maintain periodic statistics on barangay drug-clearing operations for evaluation/analysis and continuing enhancement of process and procedures, b) submit all quarterly reports to the PADAC, and c) shall provide administrative and technical support services.

SECTION 6. MEETINGS AND QUORUM. The Committee shall meet on a regular basis or as often as maybe necessary at the instance of the Chairperson. In the absence of the Chairperson and/or his duly authorized representative, the Vice Chairperson shall preside over the proceedings.

Furthermore, if a committee member cannot make it to a meeting, the authorized representative shall be the next-in-rank officer or such officer designated by the member by virtue of a written order. Random and irregular assignments of personnel to attend the meetings shall not be allowed.

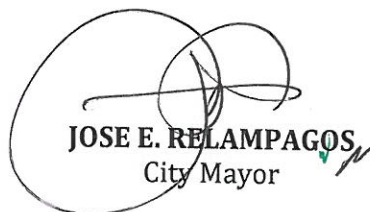
The presence of at least a majority of its members and/or the authorized representatives shall constitute a quorum and the affirmative vote of the majority of its members and/or the authorized representatives present in a meeting shall be necessary for the committee to exercise its powers and functions.

SECTION 7. OPERATIONAL EXPENSES AND FUNDING. All costs pertaining to the operations of the committee shall be chargeable against available funds and resources of the City, all subject to the usual government accounting and auditing rules and regulations.

SECTION 8. REPEALING CLAUSE. All other issuances, orders, and directives which are inconsistent with this Order are hereby repealed and/or modified accordingly.

SECTION 9. EFFECTIVITY. This order shall take effect immediately upon signing thereof.

Done this 24th day of July 2023 in the City of Panabo, Davao del Norte, Philippines.


JOSE E. RELAMPAGOS
City Mayor