



**EXECUTIVE ORDER NO. 233
Series of 2023**

AN ORDER UPDATING THE COMPOSITION OF THE PANABO CITY CENSUS COORDINATING BOARD FOR THE 2022 CENSUS OF AGRICULTURE AND FISHERIES (2022 CAF)

WHEREAS, Republic Act No. 10625 otherwise known as the Philippine Statistical Act of 2013, created the Philippine Statistics Authority attached to the National Economic and Development Authority (NEDA) for purposes of policy coordination and shall be comprised of the PSA Board and offices on sectoral statistics, censuses and technical coordination, civil registration and central support and field statistical services;

WHEREAS, the Philippine Statistics Authority will conduct the Census of Agriculture and Fisheries (CAF) in September 2023, it aims to collect and compile basic information on agricultural and fishery sectors in the Philippines;

WHEREAS, the CAF data to be collected, such as several agriculture, aquaculture, and fishing operators, the number and area of farms/holdings and parcels, and types of crops planted, among others, are important bases in policymaking and program planning for livelihood, food security, and socio-economic development of the country;

WHEREAS, the Department of the Interior and Local Government (DILG) issued Memorandum Circular No. 2023-020 on the conduct of the 2023 Census of Agriculture and Fisheries by the Philippine Statistics Authority;

WHEREAS, the PSA in its issued Board Resolution No. 4, Series of 2023, approved the terms of reference of the Provincial, City, and Municipal Census Coordinating Boards on the Conduct of the Census of Agriculture and Fisheries and enjoins all local government units to create its Census Coordinating Boards (CCB) to ensure the cooperation of all government and private entities and smooth flow of census operations at the local level;

WHEREAS, there is a need to update the composition of the Panabo City Census Coordinating Board (CCCB) for the 2022 Census of Agriculture and Fisheries as created under Executive Order No. 213, Series of 2023;

NOW THEREFORE, I, JOSE E. RELAMPAGOS, City Mayor of Panabo City by virtue of power vested in me by law, do hereby order the following:

SECTION 1. COMPOSITION. The composition of the Panabo City Census Coordinating Board (CCCB) for the 2022 Census of Agriculture and Fisheries is hereby updated as follows:

Chairperson	:	JOSE E. RELAMPAGOS City Mayor
Vice Chairperson	:	MARIVIC M. OMOURA Statistical Specialist II, PSA Focal Person
Members	:	HON. SHERLOU F. BANGOY SP Member, Committee on Agriculture
		SAMUEL N. ANAY, RA, MSAg., DPA City Agriculturist



JOSIE CAQUILALA
City Agrarian Reform Officer

ENGR. FELIX JONASES P. SENAJON, EnP
City Planning and Development Officer

DR. JOSEPH RAYMUND A. SUMABAL
City Environment and Natural Resource Officer

LIBERTAD V. REGIS
Acting City Civil Registrar

NANCY R. LLANA, REA
City Assessor

PROSPER D. DAJALOS, JR., LLB
LDRRMO IV

HON. DANICA LYKA M. CARISMA
SK Federation President

HON. CONRAD THEODORE A. MATUTINO
ABC President

PMAJ JUN BAUTISTA
OIC Chief-of-Police, PNP Panabo

SECTION 2. FUNCTIONS. The CCCB shall perform the following functions:

1. Inform the prospective respondents in the forthcoming census;
2. Assist in the census operation to ensure the complete coverage of the city;
3. Provide security escorts to census personnel, ICT tools, and Information, Education, and Communication (IEC) materials;
4. Provide, when necessary, the services of a personnel, on a temporary detail, to the PSA Provincial Statistical Office (PSO) Focal Person for the duration of the census operations;
5. Provide suitable training, storage, and office spaces for the census supervisors;
6. Provide available training equipment such as speakers, microphones, projectors, laptops, desktops, etc. to be used during census trainings;
7. Enlist the cooperation of barangay officials in the census operations;
8. Ensure that the census returns are transported to the PSA PSO at the earliest possible time;
9. Refer to the PCCB matters which cannot be resolved by the CCCB; and
10. Take up other matters as may be specified by the PCCB, PSA and other government agencies as necessary to effectively and efficiently accomplish the successful conduct of the census.

SECTION 3. SECRETARIAT. The City Agriculture Office shall serve as the Secretariat of the CCCB and is tasked to perform the following functions:

1. Provide proper recording, preparation of letters, minutes of meetings and resolutions, and safekeeping of all the data of the Board;
2. Prepare and facilitate the venue of the scheduled meetings and conferences of the Board; and
3. Perform such other functions as may be directed by the Board.

SECTION 4. MEETINGS AND QUORUM. The CCB shall meet at least once in every quarter. Special meetings shall be called as may be deemed necessary upon the instance of the Chairperson. In the event that members cannot attend the meeting, they shall be represented by their respective next-in-rank or authorized representative. Random and irregular assignments of personnel to attend the meetings shall not be allowed.

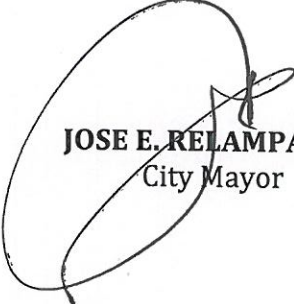
The presence of the majority, fifty percent (50%) plus one (1) of its members and/or authorized representatives shall constitute a quorum and the affirmative vote of the majority of its members and/or the authorized representatives present in a meeting shall be necessary for the Board to exercise its powers and functions.

SECTION 5. OPERATIONAL EXPENSES AND FUNDING. All costs pertaining to the operations of the Panabo CCCB shall be chargeable against available funds and resources of the City, all subject to the usual government accounting and auditing rules and regulations.

SECTION 6. REPEALING CLAUSE. All orders and directives inconsistent with any provision found herein are hereby repealed, superseded, or modified accordingly.

SECTION 7. EFFECTIVITY. This Executive Order shall take effect immediately upon signing hereof.

Done this 15th day of August, 2023 at Panabo City, Davao del Norte.


JOSE E. RELAMPAGOS.
City Mayor