



**EXECUTIVE ORDER NO. 234  
Series 2023**

**AN ORDER RECONSTITUTING THE PROJECT REGULATORY BOARD AND ITS TECHNICAL WORKING GROUP FOR THE SUPERVISION AND MONITORING ON THE OPERATION AND MAINTENANCE OF THE BARANGAY WATER SYSTEMS OF THE LOCAL GOVERNMENT OF PANABO**

**WHEREAS**, Section 17 of the Republic Act 7160 otherwise known as the Local Government Code of 1991 states that "*To ensure the active participation of the private sector in the local governance, local government units may, by ordinance sell, lease, encumber, or otherwise dispose of public economic enterprise owned by them in their proprietary capacity*";

**WHEREAS**, Article 25 of City Ordinance No. 25, S. 2011 otherwise known as the "*Panabo City Code of General Ordinances of 2011*", created the Barangay Water Management Systems in the Barangays which availed the Barangay Environmental and Sanitation Plan (BESP) Funded under Water District Development Project (WDDP), and Providing Rules and Regulations for its operation;

**WHEREAS**, under the ordinance, the City shall be responsible for the following:

1. Assistance to the association/cooperative in the organization and/or strengthening the water supply and sanitation;
2. Train the consumer-members or those persons duly selected and are qualified to undertake the operation, maintenance and management of the water supply and sanitation system.
3. Facilitate the periodic assessment, monitoring and evaluation of the project.
4. Ensure the availability of the funds and resources for support and provision of the above assistance to the project;
5. Provide/assign personnel to handle the account of the project, follow up and monitor the collection of payments from the grantee.
6. Conduct skills training on community organizing, operation, maintenance and control and conservation of watershed and facilities of the water supply and sanitation system;

**WHEREAS**, there is a need to reconstitute the Project Regulatory Board and its Technical Working Group to closely monitor the operation and management of the water system, including all rural barangay operated water systems in Panabo City;

**NOW, THEREFORE, I, JOSE E. RELAMPAGOS**, City Mayor of Panabo City, by virtue of the powers vested upon me by law, do hereby order:

**SECTION 1. PROJECT REGULATORY BOARD.** The Project Regulatory Board (PRB) which also refers to the Project Management Unit (PMU) shall be reconstituted and shall be composed by the following:

Chairman: **JOSE E. RELAMPAGOS**  
City Mayor

Coordinator: **ENGR. FELIX JONASES P. SENAJON, EnP, MEp-ENVI**  
Acting City Planning & Dev't. Coordinator



Members: HON. GREGORIO U. DUJALI, III, MPA, MDMG  
City Vice Mayor

HON. DIZON P. NAMUAG, MBA  
SP Member  
Committee Chair. on Public Works & Infrastructures

ENGR. BERNARDO A. RABANOZ JR.  
City Engineer

ATTY. CHERVIN C. PACULANANG  
City Legal Officer

KIRK D. SAMILLANO  
City Treasurer

MYLENE M. HERMOSORA, CPA  
City Accountant

JOVEN M. SEPE, CPA  
City Budget Officer

ENGR. CRISTINA C. BONGHANOY  
Branch Manager, Panabo City Water District

Secretariat: SAJARAH C. LACNO  
Youth Officer I, CPDO

**SECTION 2. FUNCTIONS.** The PRB which refers to the Project Management Unit (PMU) shall have the following functions, thru its Coordinator:

1. Supervise the overall operation of the system;
2. Formulate the Procedural Guidelines/ Manual on the Operation and Management for the City Government to be used as a reference by the Association/Cooperative;
3. Provide skills training on community organizing, financial management and technical operations and maintenance;
4. Conduct regular performance monitoring, feedbacking, evaluation and auditing of the project;
5. Recommend to the Local Chief Executive the renewal of the lease of the association or cooperative based on its monitoring and evaluation of its operation; and
6. Regulate tariff rates, review the application of adjustments in tariff rates and approve or deny the same.

**SECTION 3. TECHNICAL WORKING GROUP.** The Technical Working Group (TWG) of the Project Regulatory Board (PRB) shall be composed by the following:

CPDO	ENGR. LOVENA A. ADLAWAN, CGADH I
CLO	ATTY. JUNE EREK C. YLANAN, CGADH I
CEO	RmP ROLANDO SUMABAL, Waterworks Supervisor
CTO	SANTIAGO S. CASLIB, LTOO II
CAO	ALYSSA MARIE CABONILLA, AA I

CHO BEVERLY ANN SILVA, SI IV  
CSWDO MELCHOR O. TOLENTINO, SWO I

**SECTION 4. FUNCTION OF THE TWG.** The TWG of the PRB shall have the following duties and functions:

1. Conduct monthly monitoring and feedbacking on the operation and management of the water system of the five barangays including the sanitation component of the project;
2. Conduct monthly monitoring on the water quality of the system;
3. Conduct monthly monitoring on the monthly obligation of the association or cooperative;
4. Facilitate the periodic assessment and evaluation on the performance of the association or cooperative of the system;
5. Assist and guide the organization in setting policies, systems and procedures, provide and ensure transparency in the management and operation of the project;
6. Perform such other functions and duties as may be necessary;

**SECTION 5. MEETINGS AND QUORUM.** The PRB shall meet as may be deemed necessary upon the instance of the Chairperson or Coordinator. In the event that members cannot attend the meeting, they shall be represented by their respective next-in-rank or authorized representative. Random and irregular assignments of personnel to attend the meetings shall not be allowed.

The presence of the majority, fifty percent (50%) plus one (1) of its members and/or authorized representatives shall constitute a quorum and the affirmative vote of the majority of its members and/or the authorized representatives present in a meeting shall be necessary for the Board to exercise its powers and functions.

**SECTION 5. OPERATIONAL EXPENSES AND FUNDING.** All costs pertaining to the operations of the PRB shall be chargeable against available funds and resources of the City, all subject to the usual government accounting and auditing rules and regulations.

**SECTION 6. REPEALING CLAUSE.** All orders and directives inconsistent with any provision found herein are hereby repealed, superseded, or modified accordingly.

**SECTION 7. EFFECTIVITY.** This order shall take effect immediately.

Done this 15<sup>th</sup> day of August 2023 at Panabo City, Davao del Norte, Philippines.

  
**JOSE E. RELAMPAGOS**  
City Mayor