



**EXECUTIVE ORDER NO. 237
Series of 2023**

**AN ORDER DESIGNATING LESTER JOHN BULFANGO
AS THE NEW CIVIL SOCIETY ORGANIZATION (CSO) DESK OFFICER**

WHEREAS, Article 62, Rule XIII of the Implementing Rules and Regulations of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, mandates Local Government Units (LGUs) to promote the establishment and operation of non-government organizations, people's organizations, and the private sector to make them active partners in the pursuit of local autonomy, and to directly involve them in the planning and implementation of programs and projects in the LGU;

WHEREAS, DILG Memorandum Circular No. 2021-054, entitled "Amendment to the DILG Memorandum Circular No. 2021-012, on the Establishment of Civil Society Organization Desk and Institutionalization of People's Councils in the Local Government Units," was issued to enjoin all local government units to establish their respective CSO Desks and to create and institutionalize the local People's Council in every province, city, and municipality;

WHEREAS, the City Government of Panabo recognizes and supports the proactive involvement of Civil Society Organizations (CSOs) in the local government procedures, aiming to empower the residents of Panabo by enabling them to express their needs and engage in the decision-making process, program planning, implementation and monitoring of programs, projects and activities;

WHEREAS, in accordance with Section 6.1.2 of the DILG MC 2021-054, there is a requirement to establish a Civil Society Organization (CSO) Desk Office and designate a CSO Desk Officer, consequently, Executive Order No. 66, 2021, entitled "An Order Establishing the Panabo City Civil Society Organization (CSO) Desk", has been issued;

WHEREAS, it is necessary to appoint a new CSO Desk Officer who will be responsible for managing the CSO Desk and addressing any CSO-related matters within the City of Panabo;

NOW THEREFORE, by the powers vested in me by law, I, **JOSE E. RELAMPAGOS**, City Mayor of the City of Panabo, Davao del Norte, hereby order the following:

SECTION 1. CSO DESK OFFICER. MR. LESTER JOHN B. BULFANGO, OIC LYDO of the City Mayor's Office is hereby designated as the new CSO Desk Officer of the City Government of Panabo.

SECTION 2. FUNCTIONS OF THE CSO DESK OFFICER. The CSO Desk Officer shall perform the following functions as stated under Sections 6.0 and 7.2 of the DILG MC 2021-054:

1. Serve as a venue to document and address the issues and concerns of CSOs in the locality;
2. Assist CSOs intending to apply for accreditation and/or participate in local government programs, including the People's Council/local special body;



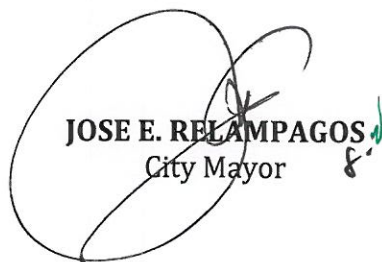
3. Encourage the active participation of CSOs in all local governance processes from planning, implementing, monitoring and evaluating programs, projects, and activities, through the spirit of volunteerism;
4. Facilitate, in coordination with the DILG, the formation of People's Council in the LGU;
5. Mobilize and ensure participation of recognized, registered and accredited CSOs in the various processes and activities of the local government, particularly in planning, budgeting, monitoring and other service delivery areas;
6. Help ensure the participation of the women sector through at least 40% women representation in the various local government bodies, boards, councils, committees, task forces, special government bodies, pursuant to RA 9710 or the Magna Carta of Women of 2009;
7. Coordinate with the established People's Council, the holding of regular meetings, and other relevant activities of the CSOs;
8. Monitor, through the People's Council, CSO participation in the programs, projects and activities of the local governments;
9. Coordinate with the concerned Sanggunian during the accreditation process and the selection of CSO representatives to the LSBs;
10. Maintain and update the local CSO database;
11. Prepare and submit monitoring reports to the CLGOO as stated in Section 8.0 of DILG MC 2021-054;
12. Perform other responsibilities as stated under the DILG MC 2021-054 and other relevant functions as may be required in the implementation of CSO related functions.

SECTION 3. FUNDING. The City shall provide the necessary funding to the CSO Desk to carry out the smooth implementation of operation and maintenance, including logistic support thereof.

SECTION 4. REPEALING CLAUSE. All orders and directives inconsistent with any provision found herein are hereby repealed, superseded, or modified accordingly.

SECTION 5. EFFECTIVITY. This Order shall take effect immediately upon signing hereof.

Signed this 18th day of August 2023 at Panabo City, Davao del Norte.


JOSE E. RELAMPAGOS
City Mayor