



EXECUTIVE ORDER NO. 25
Series of 2024

AN ORDER CONSTITUTING THE ULAT NI MAYOR JOE COMMITTEE

WHEREAS, by virtue of the expressed provision of RA 7160, the Local Chief Executive is authorized to exercise general supervision and control over all programs, projects, services and activities of the city government;

WHEREAS, the *Ulat ni Mayor Joe*, which serves as the Local Chief Executive's annual report, aims to highlight the proposed programs, projects, activities (PPAs), and services of the local government as well as PPAs that have been successfully implemented by its administration;

WHEREAS, on behalf of the department heads and employees in the executive department, the City Mayor will deliver his report before the people of Panabo, outlining the City's significant achievements and accomplishments from the previous year and its proposed PPAs for the coming year;

WHEREAS, to assist the City Mayor in the preparation of its Executive Report, there is a need to constitute a working committee of the *Ulat ni Mayor Joe*;

NOW, THEREFORE, I, JOSE E. RELAMPAGOS, City Mayor, by virtue of the powers vested in me by law, do hereby order the following:

SECTION 1. CONSTITUTION AND COMPOSITION. The *Ulat ni Mayor Joe* Committee is hereby constituted, consisting of the following members:

Chairperson:	JOSE E. RELAMPAGOS	City Mayor
Co-Chairperson:	PEDRITO A. MISOLES	CGDH I, CADO
Members:	ATTY. CHERVIN C. PACULANANG JOVEN M. SEPE JAN MARI G. CAFE LIBERTAD V. REGIS JOSIE MARY G. RELAMPAGOS JO-ANNE R. CAPUYAN MICHAEL ANGELO A. RESUEÑO	CGDH I, CLO CGDH I, CBO CGDH I, CHRMO Acting CGDH I, CCRO Executive Assist. IV, CMO Executive Assist. III, CMO IO III, CMO
Secretariat:	IVORY DAWN O. BALOGBOG ABEGAIL A. TIMTIM ANALYN ENCARNACION	Information Officer I, CMO Information Officer I, CMO Private Secretary II

SECTION 2. FUNCTIONS. The Committee shall perform the following functions:

1. Collect and consolidate the previous year's accomplishment reports of departments/offices and programs and other current year's accomplishment reports submitted before the date of the *Ulat ni Mayor Joe* delivery;
2. Coordinate with department/office/ program heads for any clarification that may arise on the accomplishment reports;



3. Plan necessary activities, budget, and program on the day of the scheduled *Ulat ni Mayor Joe*;
4. Review the draft report of the City Mayor;
5. Conduct the promotion of the *Ulat ni Mayor Joe* event;
6. Perform other duties and functions pertaining to the conduct of the *Ulat ni Mayor Joe*.

SECTION 3. OPERATIONAL EXPENSES AND FUNDING. All costs pertaining to the operations of the committee shall be chargeable against available funds and resources of the City, all subject to the usual government accounting and auditing rules and regulations.

SECTION 4. REPEALING CLAUSE. All Executive Orders or issuances inconsistent with the provisions of this Executive Order are hereby repealed, superseded or modified accordingly.

SECTION 5. EFFECTIVITY. This order shall take effect immediately upon signing hereof.

Issued this 27th day of February 2024 at Panabo City, Davao Del Norte, Philippines.


JOSE E. RELAMPAGOS
City Mayor