



**EXECUTIVE ORDER NO. 281
Series of 2023**

**AN ORDER AMENDING THE COMPOSITION OF THE ADHOC BODY FOR THE
RECRUITMENT AND SELECTION PROCESS OF POLICE APPLICANTS UNDER
ATTRITION QUOTA IN THE CITY OF PANABO**

WHEREAS, pursuant to National Police Commission (NAPOLCOM) Memorandum Circular No. 2007-009 entitled "Prescribing the Procedures and Guidelines for the Recruitment, Selection and Appointment of PNP Uniformed Personnel and Termination of Service of Newly Appointed Police Officer While Still in Temporary Status", ensures the entry of highly qualified individuals into the police service and to strengthen the human resource capability of the Philippine National Police (PNP);

WHEREAS, as stipulated under the said circular is the creation of an Ad Hoc Body for the recruitment and selection process for police applicants under attrition quota at the City level for appointment in the PNP Uniformed personnel;

WHEREAS, NAPOLCOM Memorandum Circular No. 2011-007, amended the composition of the Ad Hoc Body and the Documentary Requirements as provided for under MC No. 2007-009;

WHEREAS, NAPOLCOM Memorandum Circular No. 2011-007 amended the composition of the said ad hoc body in order for the Mayor to fully exercise his authority under the law which provides that the Mayor shall recommend from a list of eligible personnel previously screened by the peace and order council the appointment of new members of the PNP to be assigned to their respective cities or municipalities and for the inclusion of a women representative from a non-government organization;

WHEREAS, in view of personnel movement, there is a need to amend the composition of the Ad Hoc Body for the recruitment and selection process for police applicants;

NOW THEREFORE, I, JOSE E. RELAMPAGOS, by virtue of the powers vested in me as the City Mayor of Panabo, do hereby amend the composition of the Ad Hoc Body for the recruitment and selection process for police applicants:

SECTION 1. COMPOSITION. The Ad Hoc Body for the Recruitment and Selection Process of Police Applicants under attrition quota in the City of Panabo shall be composed of the following:

Chairperson	:	HON. JOSE E. RELAMPAGOS City Mayor
Vice Chairperson	:	HON. GREGORIO U. DUJALI III City Vice Mayor
Members	:	PMAJ JUN A BAUTISTA Chief of Police, PNP



DR. JINKY B. FIRMAN, CESO VI
OIC Schools Division Superintendent, DepEd

YOLANDA A. BALANA, MPA
CLGOO, DILG

LIBERTAD V. REGIS
Panabo City Government Employees Multi-Purpose Coop.
Non-Government Organization

Secretariat : **PMSG NIVA C TORRES**
PNP

SECTION 2. QUORUM AND MEETINGS.

1. The Ad Hoc Body shall meet at a given time and in a place agreed upon by most of its members.
2. A majority of the total number of members of the Ad Hoc Body shall constitute a quorum. The conduct of meetings, be it regular, special, or emergency in character, must be presided by the Chairperson, their authorized representative, or the Vice Chairperson in the absence of the former.
3. Members of the Ad Hoc Body may designate an alternate representative who has full authority to bind the officer/agencies they represent.

SECTION 3. FUNCTIONS. The Ad Hoc Body shall screen and evaluate the applicants in accordance with the above-mentioned NAPOLCOM Memorandum Circulars and endorse to the PNP Regional Director the PNP Applicants from this City. Also, the Secretariat shall publish the list of Applicants in at least five (5) public places and through the local media, if any, to encourage the public to report any information relative to the worthiness of the applicant.

SECTION 4. REPEALING CLAUSE. All Executive Orders or issuances inconsistent with the provisions of this Executive Order are hereby repealed, superseded or modified accordingly.

SECTION 5. EFFECTIVITY. This Executive Order shall take effect immediately upon signing hereof and shall remain full force unless revoked or rescinded.

Done this 27th day of October, 2023 at City Hall, JP Laurel, Panabo City, Davao del Norte.


JOSE E. RELAMPAGOS
City Mayor