



**EXECUTIVE ORDER NO. 38  
Series 2024**

**AN ORDER REVISING THE COMPOSITION OF THE PANABO CITY  
PROJECT MONITORING COMMITTEE (PMC)**

**WHEREAS**, the Local Government Code of 1991, expressly provides that the Local Chief Executive shall exercise general supervision and control over all programs, projects, services and activities to ensure efficient, effective and economic governance and for the general welfare of the local government and its inhabitants;

**WHEREAS**, the Office of then President Corazon C. Aquino through the issuance of Executive Order No. 376, Series of 1989, as amended by Executive Order No. 93, Series of 1993, mandated the creation of the Regional Project Monitoring and Evaluation System (RPMES) as an institutional mechanism for monitoring and evaluation of Projects at the national, regional, provincial and city/ municipal levels;

**WHEREAS**, the Department of the Interior and Local Government (DILG) issued Memorandum Circular No. 2004-78 to facilitate organization and reconstitution of Project Monitoring Committees (PMCs) nationwide and to further strengthen the roles of said committee in ensuring transparency and accountability in the implementation of local development programs and projects;

**WHEREAS**, the DILG with Reference No. 2019-188 directs local government officials for the organization or reconstitution of the local government project monitoring and evaluation committees (PMECs) in their respective areas of jurisdiction;

**WHEREAS**, the National Economic and Development Authority (NEDA), as the country's premier socioeconomic planning body, highly regarded as the authority in macroeconomic forecasting and policy analysis and research had updated the RPMES Manual of Operations to guide the monitoring and evaluation committees in the performance of its functions;

**WHEREAS**, DILG MC with Reference No. 2019-188 dated November 14, 2019, directs local government officials for the organization or reconstitution of local project monitoring committees (PMCs) in their respective areas of jurisdiction;

**WHEREAS**, there is a need to revise the composition of the Project Monitoring Committee as amended under Executive Order No. 29, Series of 2024;

**NOW THEREFORE**, I, **JOSE E. RELAMPAGOS**, City Mayor of Panabo City, by virtue of the powers vested upon me by law, do hereby order the amendment of the composition of the PMC and further order the following:

**SECTION 1. COMPOSITION.** The PMC in the City of Panabo is revised as follows:

Chairman: **YOLANDA A. BALANA, MPA**  
CLGOO, DILG Panabo City



Members: HON. CONRAD THEODORE A. MATUTINO  
Barangay Captain, Brgy. San Francisco

HON. ANACLETO A. PLASABAS  
Brgy. Captain, Brgy. Salvacion

HON. MARK EDUARD B. PEÑAS  
Barangay Captain, Brgy. New Visayas

**HON. JOEY C. AMOR**  
**Barangay Captain, Brgy. Kauswagan**

ANECITA BUENAFLORES  
NGO, Nagkakaisang Manggugulay Central Market

RYAN QUIAMCO  
NGO, Panabo Bulakan Vendors and Workers Association

**SECTION 2. DUTIES AND FUNCTIONS.** The PMC shall perform the following functions:

1. Monitor and evaluate the execution and implementation of nationally funded projects including development projects funded by the National Tax Allotment (NTA) share of the LGU or supported by the funds released directly to the City Government of Panabo and projects funded from locally generated resources implemented within the City of Panabo;
2. Collect and process reports of implementers and NGO monitors on the status of project implementation for the information of the Development Council and next higher level project monitoring committee;
3. Provide a forum for a regular accounting of progress and accomplishment reports of the project implementers as often deemed necessary;
4. Pinpoint problems and verify the information to be submitted for analysis and action of the City Development Council;
5. Provide feedback on the remedial actions of the development council and follow up on their implementation;
6. Assist in the swift resolution of issues affecting the implementation of projects within its area of jurisdiction;
7. Prepare and disseminate periodic project monitoring report on the status or project implementation;
8. Elevate to higher bodies the problems/issues that are not resolved at PMC level.



**SECTION 3. SECRETARIAT.** The City Planning and Development Office (CPDO) shall be designated as the Secretariat of the committee and shall perform the following functions:

1. Prepare the M&E work program to be undertaken by the monitoring committee during any given fiscal year which will include the list of the projects and schedule of implementation based on the submission of implementing agencies;
2. Arrange and coordinate meetings of the PMC and record all proceedings and discussions thereat;
3. Provide the City Mayor with information on the projects to be monitored by the committee; and
4. Facilitate inter-agency, inter-governmental, and field headquarters coordination, if necessary.

**SECTION 4. PRIVILEGES.** The members may enjoy such rights and privileges as maybe allowed by law or prevailing national circulars and issuances, subject to the existence of approved budget allocation for said purpose.

**SECTION 5. CSO HONORARIA AND OTHER ALLOWABLE EXPENSES.** The CSO engaged in the PMC shall be reimbursed for the applicable cost (honoraria, actual transportation expenses, per diems and other incidental expenses incurred in the performance of duties), subject to existing budgeting, accounting, and auditing rules and regulations provided that CSOs deliver feedback and assistance during meetings, and conduct monitoring and site inspection of projects.

**SECTION 5. OPERATIONAL EXPENSES AND FUNDING.** All costs pertaining to the operations of the Council shall be chargeable against available funds and resources of the City, all subject to the usual government accounting and auditing rules and regulations.

**SECTION 6. REPEALING CLAUSE.** All orders and directives inconsistent with any provision found herein are hereby repealed, superseded, or modified accordingly.

**SECTION 7. SEPARABILITY.** Should any part or provision of this order be held invalid or unconstitutional, the other provisions not affected thereby shall remain in full force and effect.

**SECTION 8. EFFECTIVITY.** This order shall take effect immediately upon signing hereof.

Issued this 10<sup>th</sup> day of May 2024, Panabo City, Davao del Norte, Philippines.

  
**JOSE E. RELAMPAGOS**  
City Mayor 