



Republic of the Philippines
Province of Davao del Norte

CITY OF PANABO
OFFICE OF THE CITY MAYOR

*Service to Panaboans
Service to God*

EXECUTIVE ORDER NO. 39
Series of 2024

**AN ORDER AMENDING EXECUTIVE ORDER NO. 163, SERIES OF 2023
ENTITLED "AN ORDER DESIGNATING THE PANABO CITY ENERGY EFFICIENCY AND
CONSERVATION OFFICER (EECO)"**

WHEREAS, it is the policy of the state to institutionalize energy efficiency and conservation as a national way of life geared towards the efficient and judicious utilization of energy by formulating, developing, and implementing energy efficiency and conservation plans and programs to secure sufficiency and stability of energy supply in the country to cushion the impact of high prices of imported fuels to local markets and protect the environment in support of the economic and social development goals of the country;

WHEREAS, Republic Act No. 11285, otherwise known as the "*Energy Efficiency and Conservation Act*," for its primary goal is the establishment of a framework for introducing and institutionalizing fundamental policies on energy efficiency and conservation, including the promotion of efficient and judicious utilization of energy, increase in the utilization of energy efficiency and renewable energy technologies and delineation of responsibilities among various government agencies and private entities;

WHEREAS, the Department of Energy through its issued Department Circular No. DC 2019-11-0014 provided for the Implementing Rules and Regulations (IRR) of Republic Act No. 11285;

WHEREAS, the Department of the Interior and Local Government (DILG) Memorandum Circular No. 2020-082 issued the Guidelines in Implementing R.A. No. 11285 and its IRR;

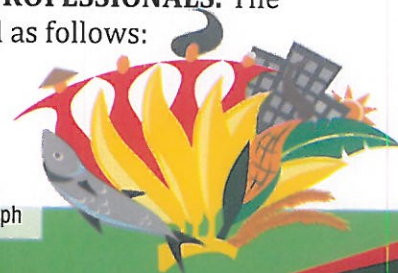
WHEREAS, all local government units (LGUs) as mandated under the IRR and DILG Guidelines shall support the Government Energy Management Program for LGUs and shall assist the Department of Energy (DOE) in monitoring the compliance of designated establishments with their obligations under the Act and the IRR for input in the National Energy Efficiency and Conservation Database;

WHEREAS, LGUs shall establish their respective Energy Efficient and Conservation Office (EECO) and shall be headed by an Energy and Efficient Conservation Officer (EEC Officer), which may be a part of the planning and development office, using appropriations from the general funds established under the Local Government Code; Government Energy Management Program

WHEREAS, Executive Order No. 163, Series of 2023 was issued designating the EECO of the City Government of Panabo, as such, there is a need to amend the said order to designate the EEC Professionals and focal persons and coordinators of each office to assist the EECO in the implementation of the Government Energy Management Program (GEMP) as mandated by the DOE;

NOW THEREFORE, I, JOSE E. RELAMPAGOS, City Mayor of Panabo City, Davao del Norte, by virtue of the powers vested in me by law, do hereby amend Executive Order No. 163, Series of 2023 and further order the following:

SECTION 1. ENERGY EFFICIENCY AND CONSERVATION (EEC) PROFESSIONALS. The EEC Professionals for the City Government of Panabo is hereby designated as follows:



EEC Officer : **ENGR. FELIX JONASES P. SENAJON**
Acting City Planning and Development Coordinator

EEC Support Officers: **PEDRITO A. MISOLES**
City Administrator

JOSIE MARY RELAMPAGOS
Executive Assistant IV, CMO

EEC Focal Persons :

Head **ENGR. LOVENA A. ADLAWAN, ENP, RMP**
CGADH I, CPDO

Fuel and Vehicle **ENGR. ALEXIS A. CUAMAG**
Engineer III, CGSO

Inventory **ANNIE FE A. BATILONG**
Admin. Officer V, CGSO

Electricity **ENGR. ERENEO P. MARTIN**
Engineer II

ANTOLIN B. LEOPARDAS
Admin. Officer IV, CEEMDO

GEMP Online System **ENGR. MECHELLE P. PORCALLA**
Project Evaluation Officer I, CPDO

LEECP **MONETTE D. NIEZ**
Planning Officer I

EEC Coordinators :

Name of Building	Name of Office	EEC Coordinator
1. New City Hall	CMO- Main Office	EAJEAN JOY PRINCESS N. CEPADA
2. New City Hall	City Housing Section	ENGR. FRENSELE MARIE LAYAN
3. New City Hall	City Information Office/City Library	IVORY DAWN BALOGBOG
4. New City Hall	Business Permit and Licensing Section	MARLITA CAPASILAN
5. New City Hall	City Youth Development Office	JANICA LEE BALAGOT
6. New City Hall	BANWAG Office	HONEYLYN MARTINEZ
7. New City Hall	City Sports/Barangay Affairs	MIGUEL ADAM DIVINAGRACIA
8. New City Hall	CADO- Main Office	JOANNA CHERYLL SILAGAN
9. PESO Office	CADO-PESO Office	MITCH RAMOS
10. Panabo Museo	CADO-Tourism Promotion Section	JOHN DARYL SALOMON
11. Panabo Museo	CADO-Panabo City Investment Promotion Center	KAROL NEAL DELA GENTE
12. New City Hall	CADO-Information Technology Section	BENJAY DONALVO

13. New City Hall	CADO-Radio Room	ZACARIAS ENAD
14. New City Hall	CHRMO	MELJUN BADAL
15. New City Hall	CPDO	RONALD O. MENA
16. New City Hall	CCRO	ED BRYAN S. PODUNAS
17. New City Hall	CGSO	CHARLIN CASIL
18. Motor pool	CGSO	ENGR. KLARISSA JOY CLORDIARTA
19. New City Hall	CBO	RHINGOCZAR B. ENCARNACION
20. New City Hall	CAO	IVAN A. MONDOÑEDO
21. New City Hall	CTO	SHIRLY D. BERNADOS, RCC III
22. New City Hall	CASSO	ERNESTO G. LASTIMOSO, JR.
23. New City Hall	CLO	MERASOL R. CANTILANG ALTERNATE: EVELYN CATAYAS
24. New City Hall	CSWDO	LORD VINCENT CLAUDIO
25. New City Hall	CAGRO- Main Office	BISSEXTILE JOHN AMANIO
26. Hatchery and San Pedro Building	CAGRO	RUBEN CARPINA
27. New City Hall	CENRO	FOR. RECSON B. ENGALGADO
28. Field Office-Parks and Plaza	CENRO	ENGR. OLIVER Q. ORIOL
29. Sanitary Landfill Buildings	CENRO	ENGR. CHERYL S. GURANG
30. New City Hall	CEO-Main Office	ENGR. JAN RIEL I. ENRIQUEZ
31. City Gym-Planning Section	CEO-Planning Section	ENGR. JEFFREY GODINEZ
32. City Gym-Construction Section	CEO- Construction Section	ENGR. ZSARYLLE O. BAUTISTA
33. SP Building	SPO	GERMAN Y. SOLATORIO III
34. CEEMDO-Premium Market and Central Market	CEEMDO	SYRUSS N. AMISOLA
35. CEEMDO-Bus and Jeepney Terminal	CEEMDO	BARVIC S. ORIG
36. CEEMDO-Slaughterhouse	CEEMDO	ARVIN JOHN B. OSIGAN
37. CEEMDO-PC Eternal Garden Cemetery	CEEMDO	RENANTE VILLACAMPA
38. CEEMDO-PC Fish Port	CEEMDO	REX ESCOVILLA
39. CDRRMO	CDRRMO	LENNY GARDE
40. City Veterinary Office	City Veterinary Section	DR. ALMA HECHANOVA
41. POSS Office	POSS	ROQUEOS CIMA FRANCA
42. GAD Office	GAD Office	RHEVA CORONEL
43. City Cooperative and Development Office	City Cooperative and Development Section	QUEENIE MARIE LOPEZ
44. Panabo Museo	Civil Security Unit	JEFFREY PATULOT
45. City Gym	Traffic Management Unit	NOAH NOREEN SEMBLANTE
46. City Health Building	City Health Office	ERICJAN PLASABAS
47. Teen Center	City Health Office	MARY MARGOT LAGURA
48. OPD/SBF	City Health Office	MARIA THERESA GAON

SECTION 2. ROLES AND RESPONSIBILITIES. The EEC Professionals shall perform the following responsibilities:

EEC Officer

- a. For LGU, the EEC Officer shall ensure the LGU's compliance with the EEC Act, the EEC-IRR and prepare, formulate, and submit for approval of the local chief executive their local energy efficiency and conservation plan (LEECP) consistent with the GEMP;
- b. Ensures submission to the DoE of their annual energy efficiency and conservation program or LEECP whichever is applicable, or any modifications thereof;
- c. Ensures submission to the DoE of the monthly energy performance report within the period prescribed under the EEC-IRR; and
- d. Ensures the implementation and improvement of energy efficiency measures within their offices/buildings/facilities

EECO Support Officers

- a. This serves as an expanded member which provides immediate technical and logistics support and assistance to the EEC Officer;
- b. Acts in lieu in the absence of the EEC Officer

EEC Focal Persons

- a. Assists the EEC Officer in the preparation, formulation, and submission of the annual
- b. energy efficiency and conservation program or LEECP, whichever is applicable;
- c. Submits to the DoE the annual energy efficiency and conservation program or LEECP, whichever is applicable, or any modifications thereof;
- d. Submits to the DoE the monthly energy performance report within the period prescribed under the EEC-IRR;
- e. Administers the Energy Monitoring and Control within the agency
- f. Prepares and regularly reviews the periodic energy consumption and energy conservation program reports;
- g. Recommends to EEC Officer any EEC measures for implementation and improvement;
- h. Participates in EEC activities/programs (IEC, workshops, trainings, and meetings) conducted by the DoE

EEC Coordinators

- a. Assists both the EEC Officer and EEC Focal Persons in the overall GEMP implementation to their offices/buildings/facilities;
- b. Assists the EEC Focal Person in managing energy utilization of the City;

- c. Implements properly the EEC measures within their respective offices/ buildings/ facilities;
- d. Ensures maintenance of government vehicles/ACUs/lighting fixtures and office equipment
- e. Participates in EEC activities and programs (IEC, workshops, trainings, and meetings)

SECTION 3. OPERATIONAL EXPENSES AND FUNDING. All costs pertaining to the operations and activities of the EEC Professionals shall be taken from the available funds and resources of the City, all subject to the usual government accounting and auditing rules and regulations.

SECTION 4. . REPEALING CLAUSE. All orders and directives inconsistent with any provision found herein are hereby repealed, superseded, or modified accordingly.

SECTION 5. EFFECTIVITY. This order shall take effect immediately upon approval hereof.

Done this 10th day of May, 2024 at Panabo City, Davao del Norte, Philippines.


JOSE E. RELAMPAGOS
City Mayor 19